

Notre Dame Salinas, California

Annals, 1906-1960. 2 lin. Inches. R2 Unit 11 C Box 1

Arranged by the archival filing plan.

The annals describe the first days of the convent and the school in great detail. The sisters were the first teaching order to make a long-term commitment to the area. The annals record the building of a new convent and schools over the years and the tribulations of dealing with shortages during WWI and WWII. The area experienced incoming European immigrants, particularly the Italians and the Portuguese. The elementary school grew as the parish grew. The girls' and boys' high schools were started in the 1930s and eventually merged in the 1950s. There are Christmas letters which describe the events of the year which act as a substitute for the annals. These records also speak of the various festivals, plays, sacramental events, and fund-raising events put on by the parish and the schools over the years.

Journals and Community Meeting Minutes, 1924-1968. 2 lin. Inches. R2 Unit 11 C Box 1

Arranged by archival filing plan.

These journals document the comings and goings of the convent sisters, visits of the Superiors and Mother Generals over the years, school events, attendance at teacher's conferences and recreations for special occasions. The community meeting minutes record the financial reports, meetings, house and school repairs, school expenses assistance from the parish and field trip assignments. In later years, the whole community met to discuss meal schedules, preparation for prayers, and gift ideas for special occasions.

Internal Convent Records, 1920s -2006. 6 lin. inches + 70 photos. R2 Unit 11 C Boxes 1-2

Arranged by archival filing plan.

These files document the trends in convent life and in schools. They include assignments of confessors, invitations to social gatherings by the diocese and the more mundane reminders to cooks about meals. The convent register includes basic biographical information along with information regarding their nearest relative. The documentation on charges and appointments record the everyday chores of each sister and the provincial selections for superiors for this convent.

The photographs and clippings document the convent and school activities over the years and changes in the buildings. There are folders on the high schools, their programs and the ups and downs of school administration over the many years. Unlike other convents, there are no academic and internal school records retained within the convent records.